



## Study Abroad Request for Initial Approval of Transfer Credits and Related Registration Requirements

Submit form to [academic.advising@wheaton.edu](mailto:academic.advising@wheaton.edu)

Name \_\_\_\_\_ Student ID \_\_\_\_\_ Anticipated Graduation Date \_\_\_\_\_

Major(s) \_\_\_\_\_ Minor/Certificate/Endorsement(s) \_\_\_\_\_

Study Abroad Program Provider/Organization (e.g. CIEE, IAU, WorldStrides, etc.) \_\_\_\_\_

Program Name (e.g. SCIO, Irish Studies Program) \_\_\_\_\_

Program Location/Country \_\_\_\_\_ Year \_\_\_\_\_ Term \_\_\_\_\_

College Attending (if applicable) \_\_\_\_\_ Credit Range at Study Abroad Program \_\_\_\_\_

College Credit System: ☐ Semester ☐ ECTS ☐ Other \_\_\_\_\_

### Related Policies

- Courses with a grade below C- equivalent are **not** transferable. Courses of a vocational or technical nature are **not** transferable.
- Courses must be letter graded and not taken pass/fail. Grades do not transfer unless noted in bottom section.
- Fall and Spring term students must be at full-time hours to be on Approved Off-Campus Study.
- Transfer courses only carry the primary thematic core tag. Transfer courses will not earn 2 tags.
- A course must be counting toward the degree to be eligible for federal Financial Aid.

### Declaration of the Intercultural Engagement Endorsement (IEE)

Students who plan to participate in **semester** off-campus study with Wheaton College must declare the [Intercultural Engagement Endorsement](#) (IEE) and complete the *GPS 233: Preparation for Off-campus Study* (1 credit) course in the semester prior to program participation. Each student is required to either complete or drop the endorsement after his/her off-campus study term, but prior to graduation.

### Register for GPS 100

During Wheaton's advance registration for the fall or spring term of off-campus study, students are required to secure their registration PIN from their faculty advisor and register in Banner Self-Service for GPS 100. GPS 100 registration should include the [TOTAL number of credits](#) a student plans to complete during his/her off-campus program.

### Transcript

**The student is responsible for requesting an official transcript be sent to the Wheaton College Academic Advising Office when coursework is complete.**

By initialing below, I acknowledge I have read and understand the Related Policies, Declaration of the IEE, Registration for GPS 100, and Transcript requirements.

Student Initials: \_\_\_\_\_

Students, list all the courses you intend to take and, if advised by GPS, also list additional alternate courses below:

Course Information from Program or other Institution – Intended Registration						
Subject	Course	Title	Credit Hours	Specifically, where in Degree Works do you want the credits to apply (such as Major, CATC Tag, IEE, General Elective)?	Department/Advisor's Approval (Signature)	Academic Advising Office Use Only

**\*\*Advisor, please indicate which course(s), if any, meet major requirement for the following:**

☐ ANTH Cross-Cultural Immersion
 ☐ ENVR Field Study
 ☐ Modern Language Study Abroad
 ☐ ARCH Field Study

Students, register for ANTH 331

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

#### Academic Advising Office Use Only

The courses requested and their application to your degree at Wheaton are approved as noted above. For additional course approvals, students should complete a [Supplemental Study Abroad Request for Approval of Transfer Credits](#) form.

Grades Do ☐ / Do Not ☐ transfer.

Academic Advising Office Signature: \_\_\_\_\_ Date: \_\_\_\_\_