WHEATON COLLEGE
For Christ & His Kingdom

Life Enrichment Program
Alumni Audit Application
(For students who are NOT taking courses for credit)

Alumni desiring to audit a course may do so on a *space available basis* after credit-seeking students have registered. Audit students are not required to complete course assignments, papers, or tests. There is a maximum of 2 audits per semester, per student. Please submit a separate form for each course. Some courses cannot be audited (e.g. private lessons, independent study, foreign language to prepare for competency testing.)

The Alumni Audit fee is **$50.00** per course, plus course fees where applicable. You may choose to be billed or make payment in person at Student Financial Services, Student Services Building, Suite 219.

Name _____ Maiden _____ Date _____

Email _____ Phone _____

Address _____

Wheaton College ID _____ or Last 4 of SSN _____ Date of Birth _____

Year of Last Attendance _____ Graduation Year _____

Course you would like to audit:

CRN _____ Subject _____ Course # _____ Section ـــــ Quad _____ Sem/Year _____ 20____

Course Title _____

The course schedule for the current term can be found on the Office of the Registrar's webpage.

Transcript Audit Policy
A student may request that an audited course appear on the transcript with an "AU" (audit). Transcript audit requirements are as follows:

1. Attend at least 75% of the class sessions.
2. Complete course assignments as determined by the instructor (e.g., reading, class exercises, class discussion). Major papers and final exam are not required. The specific course requirements to complete a transcript audit are at the discretion of the instructor.

Application Deadlines
Submit this form to the Registrar's Office by the registration add deadline.

Approvals

Instructor Signature _____
(Obtain electronic signature, attach email approval, or acquire handwritten signature at first class)

Program Director Signature (Doctor of Ministry courses only) _____

Student Signature _____

Submit completed form to Registrar@wheaton.edu. For questions, call 630-752-5045 (Registrar's Office). Payment can be processed prior to registration via Student Financial Services Office, or after registration using the Wheaton Portal's Student Payment & Billing Gateway.