**Wheaton College Supplemental**

**Withdrawal Form**

**Completion of this form is required for students who are receiving financial aid from the federal government, and who officially withdraw during the first two weeks of the semester**. Students who were not awarded Title IV federal aid from the government, or did not attend classes at least once before withdrawing, do not need to complete this supplemental withdrawal form.

**What happens to financial aid from Wheaton College when students withdraw**? At the beginning of the term when Wheaton College refunds 100% of tuition for students who officially withdraw, financial aid from Wheaton College and State funds are cancelled, and the money returned to the appropriate fund(s).

**What about Title IV (federal) funds?** Students receiving Title IV funds from the government who officially withdraw but attended all their classes at least one time before withdrawing, may be eligible to retain a small po their Title IV aid (Federal Pell Grant, Federal Supplemental Opportunity Grant, Federal Direct Student Loan, or Federal Direct PLUS Loan) to help cover expenses.

**What happens if students do not complete this form?** Students withdrawing during the first two weeks of classes who do not document attendance in all their classes will have their Title IV aid cancelled along with other non-Title IV aid. Please contact the Wheaton College Student Financial Services office if you have questions about these policies (630-752- 5700).

**How to request a federal refund calculation.** To request a federal financial aid refund calculation and determine if you are eligible to receive any refund of federal loans or grants, you must first document your attendance in all your classes. You must contact each of your professors, ask them to document your attendance in their class (below), then submit this documentation to the Financial Aid Office.

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| **Student’s Name:** | **Date:** | **ID #:** |
| **Name of Class** | **No. of Credits** | **Attended at least 1 class this term** | **Professor’s Name** | **Professor’s Signature** |
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